



Professional English and Communication Training Teacher Training CPD

Dates and Fees 2020



ENGLISH FOR PROFESSIONALS

ENGLISH FOR PROFESSIONALS -MINI GROUP TRAINING 2-6 Participants per group: 15/ 25 Full Hours (60 Minutes per hour) per week. Courses start every Monday

MINI GROUP	Hours Per Week	Price Per Person Per Week (€)
BUSINESS COMMUNICATION	15 Hours	480
	25 Hours	770
FLUENT ENGLISH	25 Hours	630

COMBINATION TRAINING Courses combining Mini-Group and Individual (One-to-One) Training. 20 /25/30 Full Hours (60 Minutes per Hour) per week. Courses start every Monday

MINI GROUP Combination	Hours Per Week	Price Per Person Per Week (€)
	BUSINESS COMMUNICATION	15 Hours in Group + 5 Hours One-to-One
15 Hours Group + 10 Hours One-to-One		1100
15 Hours Group + 15 Hours One-to-One		1410
25 Hours Group + 5 Hours One-to-One		1080
FLUENT ENGLISH	25 Hours Group + 5 Hours One-to-One	940

REGISTRATION FEE - €60.00

Age: Minimum 24 Years – Average 41 years

Group: Maximum number of participants: 6. Average number of participants: 4

Minimum Language Level (CEF) : Business Communication – B1 (Intermediate) Fluent English A2+ (Pre-Intermediate)

Times: 15 Hours per week 09:00* – 12:15 hrs / 20 Hours per week 13:00 -14:00 hrs/
25 Hours per week +13:00 – 15:00 hrs / 30 Hours per week + 15:15 -16:15hrs

*Early starting time on weeks including public/bank holidays.

Course fees include:
3 lunches/week
Access to ETI E-Learning Online Platform

GENERAL ENGLISH GE30+

GENERAL ENGLISH 30+ - GROUP and COMBINATION LANGUAGE TRAINING

GROUP TRAINING

2-8 Participants per group: (60 Minutes per hour) per week. Courses start every Monday.

GE30+ GROUP Combination	Hours Per Week	Price Per Person Per Week (€)
	GE 30+ Group	21 Hours
22.5 Hours		425
GE30+ Combination	21 Hours + 5 Hours One-to-One	700
	21 Hours Group + 10 Hours One-to-One	1020
	22.5Hours Group + 7.5 Hours One-to-One	890

REGISTRATION FEE - €60.00

Age: Minimum 30 Years

Group: Maximum number of participants: 8. Average number of participants: 6

Minimum Level (CEF): A2 (Elementary)

Times:

21 Hours per week Mon, Tue , Thu and Fri -09:00 -12:15 / 13:00 – 14:30 hrs - Wed 09:00 -12:15 hrs /

31 Hours – 21 Hours + 10 Ind Hours (+ 14:45 – 17:00 hrs)

22.5 Hours per week Mon- Fri 09:00* – 12:15hrs / 13:00 -14:30hrs 30 Hours per week 22.5 Hours + 7.5 Ind Hours (+ 14:45 -16:15hrs)

Course fees include:

* Early start on weeks including public/ bank holidays.

3 lunches/week
Access to ETI E-Learning Online Platform

INDIVIDUAL TRAINING

Flexible Hours - Full Hours (60 Minutes per Hour) per week. Courses start every Monday.

INDIVIDUAL TRAINING		
	Hours Per Week	Price Per Person Per Week (€)
One-to-One	15 Hours	930
	20 Hours	1240
	25 Hours	1525
	30 Hours	1800

REGISTRATION FEE - €60.00

Age: Minimum 24 Years – Average 41 years

Minimum Level (CEF) : A2 Elementary

Times: 15 Hours per week 09:00* – 12:15hrs / 20 Hours per week 13:00 -14:00 hrs/ 25 Hours per week 13:00 – 15:15hrs / 30 Hours per week + 15:30 -16:45 hrs * Early start on weeks including public/bank holidays.

Course fees include:
3 lunches/week
All course materials and end of course report
Access to ETI E-Learning Online Platform

ESP and Specialised Courses

English for Specific Purposes			
	Format	Hours Per Week	Price Per Person Per Week (€)
Legal English	15 Hours -Mini Group Business Communication + 10 Hours 1:1 Legal English	25 Hours	1330
Medical English	15 Hours - Fluent English + 10 Hours 1:1 Medical English	25 Hours	1100
English for Human Resources	15 Hours -Mini Group Business Communication + 10 Hours 1:1 HR English	25 Hours	1250
Energy English (English for Oil, Gas and Energy)	15 Hours -Mini Group Business Communication + 10 Hours 1:1 Energy English	25 Hours	1100
English for Purchasing	15 Hours -Mini Group Business Communication + 10 Hours 1:1 Engl for Purchasing	25 Hours	1100
English for Banking and Finance	15 Hours -Mini Group Business Communication + 10 Hours 1:1 Engl for Purchasing	25 Hours	1100
Intercultural and Communication Skills	15 Hours -Mini Group Business Communication + 10 Hours 1:1 Energy English	25 Hours	1250
	Closed Group / On Request	25 Hours	600

REGISTRATION FEE - €60.00

Age: Minimum 24 Years – Average 41 years

Times:

25 Hours per week 09:00* – 12:15 hrs / 13:00 – 15:15hrs /

* Early start on weeks including public/bank holidays.

Course fees include:
3 lunches/week
All course materials and end of course report
Access to ETI E-Learning Online Platform

TEACHER TRAINING & CPD

	Hours Per Week	Course + Programme Fees Price (€)	Dates 2020	
LANGUAGE TEACHING METHODOLOGY COURSES				
<i>Spice Up Your Teaching Ideas - Methodology in Practice Today</i>	21 Hours /1 Week	450	13-17 Jan 2020 27-31 Jan 2020 17-21 Feb 2020 02-06 Mar 2020 23-27 Mar 2020 13-17 Apr 2020 11-15 May 2020 25-29 May 2020 08-12 Jun 2020 22-26 Jun 2020	06-10 Jul 2020 20-24 Jul 2020 03-07 Aug 2020 17-21 Aug 2020 05-09 Oct 2020 19-23 Oct 2020 02-06 Nov 2020 16-20 Nov 2020
<i>Brush up your Teaching Skills – Language Teaching Methodology</i>	21 Hours /1 Week	450	20-24 Jan 2020 03-07 Feb 2020 24-28 Feb 2020 09-13 Mar 2020 20-24 Apr 2020 18-22 May 2020 01-05 Jun 2020 15-19 Jun 2020	13-17 Jul 2020 27-31 Jul 2020 10-14 Aug 2020 24-28 Aug 2020 12-16 Oct 2020 26-30 Oct 2020 09-13 Nov 2020 23-27 Nov 2020
<i>Methodology Revisited, Revitalised & Re-energised</i>	42 Hours/2 weeks	800	13-24 Jan 2020 27 Jan – 07 Feb 2020 17-28 Feb 2020 02-13 Mar 2020 06-17 Apr 2020 13-24 Apr 2020 11-22 May 2020 25 May – 05 Jun 2020 08-19 Jun 2020 22 Jun – 03 Jul 2020	30 Jun - 10 Jul 2020 06-17 Jul 2020 20-31 Jul 2020 03-14 Aug 2020 17-28 Aug 2020 05-16 Oct 2020 19-30 Oct 2020 02-13 Nov 2020 16-27 Nov 2020

TEACHER TRAINING & CPD

	Hours Per Week	Course + Programme Fees Price (€)	Dates 2020	
PRIMARY LEVEL - TEACHING METHODOLOGY COURSES				
<i>Learning, Fun & Games Methodology for Primary School</i>	21 Hours /1 Week	450	13-17 Jan 2020 27-31 Jan 2020 17-21 Feb 2020 02-06 Mar 2020 23-27 Mar 2020 13-17 Apr 2020 11-15 May 2020 25-29 May 2020 08-12 Jun 2020	22-26 June 2020 06-10 Jul 2020 20-24 Jul 2020 03-07 Aug 2020 17-21 Aug 2020 05-09 Oct 2020 19-23 Oct 2020 02-06 Nov 2020 16-20 Nov 2020
<i>All Aboard for Primary Classroom-Methodology for Primary Teachers</i>	21 Hours /1 Week	450	20-24 Jan 2020 03-07 Feb 2020 24-28 Feb 2020 09-13 Mar 2020 20-24 Apr 2020 18-22 May 2020 01-05 Jun 2020 15-19 Jun 2020	13-17 Jul 2020 27-31 Jul 2020 10-14 Aug 2020 24-28 Aug 2020 12-16 Oct 2020 26-30 Oct 2020 09-13 Nov 2020 23-27 Nov 2020
<i>The Playground Classroom – Methodology for Primary School</i>	42 Hours/2 weeks	800	13-24 Jan 2020 27 Jan – 07 Feb 2020 17-28 Feb 2020 02-13 Mar 2020 06-17 Apr 2020 13-24 Apr 2020 11-22 May 2020 25 May – 05 Jun 2020 08-19 Jun 2020	22 June –03 Jul 2020 30 Jun - 10 Jul 2020 06-17 Jul 2020 20-31 Jul 2020 03-14 Aug 2020 17-28 Aug 2020 05-16 Oct 2020 19-30 Oct 2020 02-13 Nov 2020 16-27 Nov 2020

TEACHER TRAINING & CPD

	Hours Per Week	Course + Programme Fees Price (€)	Dates 2020	
CLIL- CONTENT AND LANGUAGE INTEGRATED LEARNING				
<i>CLIL-Practical Methodology for teachers working with CLIL</i>	21 Hours /1 Week	450	13-17 Jan 2020 27-31 Jan 2020 17-21 Feb 2020 02-06 Mar 2020 23-27 Mar 2020 13-17 Apr 2020 11-15 May 2020 25-29 May 2020 08-12 Jun 2020	22-26 June 2020 06-10 Jul 2020 20-24 Jul 2020 03-07 Aug 2020 17-21 Aug 2020 05-09 Oct 2020 19-23 Oct 2020 02-06 Nov 2020 16-20 Nov 2020
<i>CLIL-Technology & ICT Tools for teachers working with CLIL</i>	21 Hours /1 Week	450	20-24 Jan 2020 03-07 Feb 2020 24-28 Feb 2020 09-13 Mar 2020 20-24 Apr 2020 18-22 May 2020 01-05 Jun 2020 15-19 Jun 2020	13-17 Jul 2020 27-31 Jul 2020 10-14 Aug 2020 24-28 Aug 2020 12-16 Oct 2020 26-30 Oct 2020 09-13 Nov 2020 23-27 Nov 2020
<i>CLIL-Methodology & ICT Tools for teachers working with CLIL</i>	42 Hours/2 weeks	800	13-24 Jan 2020 27 Jan – 07 Feb 2020 17-28 Feb 2020 02-13 Mar 2020 06-17 Apr 2020 13-24 Apr 2020 11-22 May 2020 25 May – 05 Jun 2020 08-19 Jun 2020 22 Jun – 03 Jul 2020	30 Jun - 10 Jul 2020 06-17 Jul 2020 20-31 Jul 2020 03-14 Aug 2020 17-28 Aug 2020 05-16 Oct 2020 19-30 Oct 2020 02-13 Nov 2020 16-27 Nov 2020

TEACHER TRAINING & CPD

	Hours Per Week	Course + Programme Fees Price (€)	Dates 2020	
ICT SKILLS AND TECHNOLOGY ENHANCED LEARNING COURSES				
<i>Empowerment in ICT Skills : Making Use of Technology Tools</i>	21 Hours /1 Week	450	13-17 Jan 2020 27-31 Jan 2020 17-21 Feb 2020 02-06 Mar 2020 23-27 Mar 2020 13-17 Apr 2020 11-15 May 2020 25-29 May 2020 08-12 Jun 2020 22-26 Jun 2020	06-10 Jul 2020 20-24 Jul 2020 03-07 Aug 2020 17-21 Aug 2020 05-09 Oct 2020 19-23 Oct 2020 02-06 Nov 2020 16-20 Nov 2020
<i>Boost your ICT Skills-Technology in the Classroom</i>	21 Hours /1 Week	450	20-24 Jan 2020 03-07 Feb 2020 24-28 Feb 2020 09-13 Mar 2020 20-24 Apr 2020 18-22 May 2020 01-05 Jun 2020 15-19 Jun 2020	13-17 Jul 2020 27-31 Jul 2020 10-14 Aug 2020 24-28 Aug 2020 12-16 Oct 2020 26-30 Oct 2020 09-13 Nov 2020 23-27 Nov 2020
<i>TEL –Technology Enhanced Learning</i>	42 Hours/ 2 weeks	800	13-24 Jan 2020 27 Jan – 07 Feb 2020 17-28 Feb 2020 02-13 Mar 2020 06-17 Apr 2020 13-24 Apr 2020 11-22 May 2020 25 May – 05 Jun 2020 08-19 Jun 2020 22 Jun – 03 Jul 2020	30 Jun - 10 Jul 2020 06-17 Jul 2020 20-31 Jul 2020 03-14 Aug 2020 17-28 Aug 2020 05-16 Oct 2020 19-30 Oct 2020 02-13 Nov 2020 16-27 Nov 2020

	Hours Per Week	Course + Programme Fees Price (€)	Dates 2020	
PROFESSIONAL DEVELOPMENT PROGRAMMES / LANGUAGE TRAINING				
<i>Fluency & English Language Development for Educators</i>	21 Hours /1 Week	450	13-17 Jan 2020 27-31 Jan 2020 17-21 Feb 2020 02-06 Mar 2020 23-27 Mar 2020 13-17 Apr 2020 11-15 May 2020 25-29 May 2020 08-12 Jun 2020 22-26 Jun 2020	06-10 Jul 2020 20-24 Jul 2020 03-07 Aug 2020 17-21 Aug 2020 05-09 Oct 2020 19-23 Oct 2020 02-06 Nov 2020 16-20 Nov 2020
	42 Hours/ 2 weeks	800	13-24 Jan 2020 27 Jan – 07 Feb 2020 17-28 Feb 2020 02-13 Mar 2020 06-17 Apr 2020 13-24 Apr 2020 11-22 May 2020 25 May – 05 Jun 2020 08-19 Jun 2020	30 Jun - 10 Jul 2020 06-17 Jul 2020 20-31 Jul 2020 03-14 Aug 2020 17-28 Aug 2020 05-16 Oct 2020 19-30 Oct 2020 02-13 Nov 2020
<i>Professional Communication Skills in English</i> 1 week /5 Training Days	20 Hours /1 Week	450	27-31 Jan 2020 24-28 Feb 2020 23-27 Mar 2020 13-17 Apr 2020 18-22 May 2020 15-19 Jun 2020	13-17 Jul 2020 17-21 Aug 2020 31 Aug – 04 Sep 2020 12-16 Oct 2020 16-20 Nov 2020

TEACHER TRAINING & CPD

	Hours Per Week	Course + Programme Fees Price (€)	Dates 2020	
OTHER PROFESSIONAL DEVELOPMENT COURSES				
<i>Academic Writing for Researchers and University Staff & Presenting in English</i>	25 Hours /1 Week	520	17 -21 Feb 2020 02-06 March 2020	31 Aug.-04 Sep.2020
<i>Diversity in Education – Developing Intercultural and Communication Skills</i>	21 Hours /1 Week	450	27-31 Jan 2020 23-27 Mar 2020	20-24 Apr 2020 22-26 Jun 2020
<i>Teaching Business English</i>	42 Hours/2 weeks	800	13-24 Jan 2020	16-27 Nov 2020
<i>Creativity as a Key Competence for the 21st Century Learner</i>	21 Hours /1 Week	450	13-17 Apr 2020	17-21 Aug 2020

Accommodation

HOMESTAYS Half Board	SEASON	Price Per Person Per Week (€)
Homestay (Single Bedroom / Shared Bathroom) Half Board No Air Condition	LOW/MID	275
	HIGH	350
Homestay (Single Bedroom / Private Bathroom) Half Board No Air Condition	LOW/MID	375
	HIGH	415
	Supplement Special Diet – Vegan, Gluten Free, Vegetarian....	+50

IN-HOUSE Residence (Superior) Bed and Breakfast	SEASON	Twin Room Sharing Per Person Per Week (€)	Single Room Per Person Per Week (€)
Twin Room Bed & Breakfast Fully Airconditioned	LOW	250	350
	MID	285	385
	HIGH	355	455

RESIDENCE Superior Self Catering Apartment (Sharing Apartment)	SEASON	Twin Room Sharing Per Person Per Week (€)	Single Room Per Person Per Week (€)
Sharing Apartment Fully Airconditioned Ensuite Bathroom +€25 supplement per person per week	LOW	200	300
	MID	240	340
	HIGH	345	445

LOW SEASON 01 Jan – 29 Feb & 8 Nov-31 Dec 2020

MID SEASON 01 March – 06 June & 01 Sep -07 Nov 2020

HIGH SEASON 07 June -29 Aug 2020

Accommodation

HOTEL ACCOMMODATION

3 Star Hotel	SEASON	Twin Room Sharing Per Person Per Week (€)	Single Room Per Person Per Week (€)
Standard Room Bed & Breakfast (including Wi-Fi)	LOW	260	490
	MID	385	770
	HIGH	525	910

4 Star Hotel	SEASON	Twin Room Sharing Per Person Per Week (€)	Single Room Per Person Per Week (€)
Standard Room Bed & Breakfast (including Wi-Fi)	LOW	285	540
	MID	540	980
	HIGH	645	1240

(Contact ETI at training@etimalta.com for the hotel room rate at time of registration/ Other hotel options are available)

HOTEL PRICES SEASONS
LOW SEASON 01 Jan – 31 Mar & 01 Nov-31 Dec 2020
MID SEASON 01 Apr– 30 June & 01 -30 Oct 2020
HIGH SEASON 01 July- 30 Sep 2020

Other Services

AIRPORT TRANSFERS– TAXI (includes both Arrival & Departure)	€50.00
INSURANCE	€18.00

Lunches

Course Fees on Language and Communication Training programmes, General English 30+ and ESP Specialised courses include 3 lunch meals per week served at *The Cake Box* Restaurant within the same ESE Building. The free lunches include a main course – (warm or cold meal or a sandwich or a salad). Lunches do not include beverages.

Social Programme / Golf

A social programme including weekly cultural guided tours will be confirmed every Monday. Any requests for Golf or any other sports activities should be sent to training@etimalta.com at least one week before arrival. Participation on any activities is optional.

Public Holidays in Malta falling on weekdays -2020	
Wednesday 1 st January	Monday 29 th June
Monday 10 th February	Tuesday 8 th September
Thursday 19 th March	Monday 21 st September
Tuesday 31 March	Tuesday 8 th December
Friday 10 th April	Friday 25 th December
Friday 1 st May	

ETI will be closed on these public holidays. The schedule for the week including a public holiday will be adjusted to make up the lost training hours (not necessarily in full) on the public holiday on that particular week.

Travel Insurance

ETI recommends all trainees to arrange for an adequate travel insurance which should include coverage for medical and repatriation costs in case of any accidents or sickness. ETI provides an insurance cover which provides financial protection and medical assistance for trainees at ETI during their stay in Malta.

The Euro 18.00 premium covers a 2 week stay and €8 per additional week thereafter (weeks 3 onwards).

Terms & Conditions

Registration

The ETI Registration Form should be submitted directly online (at www.etimalta.com) or by email to your contact at ETI at training@etimalta.com Registration Forms will be duly acknowledged and confirmed by ETI. Any flight tickets purchased through ETI must be paid in full immediately upon confirmation of flight prices and flight itineraries.

Reduction of Lessons

If only one participant is enrolled on a group course at one particular level, the number of lessons / hours will be reduced.

Cancellation Fees

Cancellation of bookings must be received in writing and are subject to a cancellation fee as follows:

Between 1 and 2 weeks before arrival: 1 week's tuition + registration fee + hotel accommodation cancellation fee, if applicable.

Less than 1 week before arrival or after commencement of a course: no refund will be given and fees are not transferable. Any refund shall be paid to the person who paid for the booking and in the same manner as the booking was paid for.

Payment of Fees

Once the registration form is received, a Confirmation of Acceptance letter is issued within 24 hours in normal working days or within 72 hours on weekends and public holidays. Any unpaid balance should be paid by not later than two weeks before the start date of the course.

Payments should be made in Euro € or another currency which will be converted to Euro € at the rate of exchange on the date received.

Beneficiary	Executive Training Institute Ltd.
Account No	002-115178-001
IBAN	MT90 MMEB 4402 6000 0000 0211 5178 001
Bank Address	HSBC Bank Malta plc 233, Republic Street, Valletta, MALTA VLT 1116
Swift Code	MMEBMTMT

It is recommended to email (at training@etimalta.com) a copy of the bank confirmation or proof of payment to ETI. All bank charges for payment by Bank Transfer are to be paid by the client. ETI reserves the right not to accept any individual for tuition if full payment of course fees has not been paid to ETI within the stipulated time.

Teacher Training Courses

Course and Programme Fees for Teacher Training Courses include:

- Registration and Administration fees (covering the processing of Mobility Learning Agreements and Erasmus and Mobility Europasses)
- Social programme including two cultural guided tours

Terms & Conditions

- Airport Transfers on Shuttle Transport Service to and from airport when accommodation is booked through ETI. Private airport transfers by taxi can be booked for Euro50.00 which includes both the arrival and departure airport transfers.

Payment /Cancellation Fees – Teacher Training Courses

A deposit on the total fee will be required upon confirmation to confirm a place on the course booked. The deposit is refunded if the cancellation is made before 4 weeks from course starting date. No refund for cancellations made within 7 days before start of course. Places are on a first-come, first-served basis.

Full payment is due 4 weeks before start of the course.

A cancellation fee applies only if cancellation is made 1-4 weeks before start of the course.

A cancellation charge amounting to the cost of a 3 night stay will apply should the client decide to change their accommodation during their stay or after arrival in Malta. Any changes to accommodation can be applied up to 3 weeks prior to arrival in Malta.

General Terms

Complaints

We value all feedback on our service from our clients. We strive to maintain the highest possible levels of standards in all departments at ETI.

Any complaints or any reservations should be made in writing to ETI Malta during the duration of the course by using the programme review forms or any other written medium. These are to be submitted in the feedback box or handed directly to the ETI management. ETI cannot be held responsible for any complaint received after the client's departure.

Accommodation Fees

Fees enclosed are valid until December 2019 and may be subject to changes where Government taxes may apply over the period. Hotel Rates are indicative. Hotel rates for particular periods will be quoted and confirmed by ETI on the date of registration. Accommodation rates in Homestays and all Residences include an Eco-Tax of €0.50c per day (to a maximum of €5.00) per person. Hotel rates excludes the Eco-Tax, this must be applied directly to the hotel.

Force Majeure

ETI Malta will not be responsible for any failure to comply with any obligation and will not be liable for payment of compensation if the failure is beyond ETI Malta's reasonable control. ETI Malta shall not be responsible for any costs incurred by or on behalf of any individual caused by force majeure. Such cause may include, but is not limited to, losses, damage, cancellations or delays, strike action, civil strife or terrorist activity, war, natural or nuclear disaster and unusually adverse weather conditions.

Liability

The Directors, management and staff of ETI Malta will not be liable for personal accident and/or the theft, loss or damage of personal property belonging to clients. Whilst ETI Malta will try to provide assistance to its clients at all times, the Directors, management and staff of ETI Malta will not be liable for decisions taken by the local authorities. This also includes any procedures and decisions regarding entry visas or visa extensions.

General Conditions

ETI Malta reserves the right to be fully reimbursed for any medical or related costs it may incur on behalf of any participant who requires urgent medical attention in Malta and to immediately repatriate, at the individual's expense, any individuals who suffer from a serious medical or psychological condition which was not disclosed in this registration form. ETI Malta reserves the right to change training session times at its discretion and may use rooms in alternative premises of a similar standard. When enrolling with ETI Malta, the applicant consents to and authorises ETI Malta to process any personal data in accordance with the Data Protection Act of Malta and to transfer / disclose such data to other companies as deemed necessary for the successful provision of the services enrolled for and any purpose associated thereto.



Executive Training Institute Ltd. Malta

ESE Building, Paceville Avenue
St. Julian's STJ 3103 MALTA
Tel: +356 2379 6321
Fax: +356 2137 3725
Email: training@etimalta.com
Web: www.etimalta.com

